**Smartsville Fire Protection District**

**P.O. Box 354**

**Smartsville, CA 95977**

**Board of Directors:**

Larry Potter: Chairman

Rebekah Carlson: Vice-Chairman

Daniel Zuber: Secretary/Treasurer

 **Special Meeting Minutes**

Thursday, June 18, 2020

6:30 p.m.

8459 Blue Gravel Road Smartsville, CA

I. Open Meeting/Standing Orders:

1. Call Meeting to Order: 6:38 p.m.
2. Roll Call: Directors Carlson and Zuber, Chief Griffis, Clerk Gann and Fire Fighter Zamora were in attendance; Director Potter was absent.

II. Public Comment: No Public were in attendance.

III. Minutes:

1. ***Director Zuber motioned to approve the minutes as presented; Director Carlson 2nd the motion; 2***

 ***ayes; motion passed.***

IV: Treasurer’s Report:

1. Financial Report:
	1. 746: Green Bar through May, estimated $125,00 balance.
	2. FireFighter Lauderdale’s wife is assisting the District Clerk with financials.
	3. Green Bars through May received; up to date financials to be ready for July meeting.
	4. Deposit from Red Bank Fire Strike Team Reimbursement: $17,186.67.
2. Approval of Bills:
	1. ***June 2020: Warrant Sheet: Director Zuber motioned to approve the warrant sheet in the amount of $4,287.94; Director Carlson 2nd the motion, 2 ayes; motion passed.***
	2. ***June 2020: Wire Transfer-IRS: Director Carlson motioned to approve the warrant sheet in the amount of $444.22; Director Zuber 2nd the motion, 2 ayes; motion passed.***
	3. ***June 2020: Wire Transfer-EDD: Director Zuber motioned to approve the warrant sheet in the amount of $123.99; Director Carlson 2nd the motion, 2 ayes; motion passed.***
	4. ***June 2020: Warrant Sheet: Director Zuber motioned to approve the warrant sheet in the amount of $2,968.13; Director Carlson 2nd the motion, 2 ayes; motion passed.***
3. Benefit Assessment: Remove item from Agenda until further notice.

V. Discussion/Action Items:

1. Chief’s Report
	1. Review of calls from past month; 15 total calls.
	2. 2 new volunteers; total of 6 volunteers; 1 explorer.
	3. Ladder testing completed and passed.
2. State Fire Marshal Certification:
	1. Present the board with updated signature form for designated signature authority from the State Fire Marshal’s office.
3. Website
	1. Discussion regarding requirements for District Website and URL. Director Carlson stated she has been in contact with a local who might be able to assist the District with setting up the website.
4. Rose Bar: Needs to be weedeated.
5. Audit
	1. Policies
		1. Discussion:
			1. Audit for 2017/2018 year was submitted to the Auditor’s office on May 30, 2020.
			2. MRG Report brief discussion; regarding requirements for the District to update.
		2. Adoption:
			1. Goal for July, for Chief Griffis to bring 3-4 policies for updating at the next meeting.
6. Surplus Equipment:
	1. No interest on Type 1 Engine
	2. Water Tender will need a complete paint job to cover up the current decals.
	3. Chief Griffis suggests looking at purchasing a Water Tender with an automatic transmission. Listed positives for response area and possible response to Strike Team.
	4. ***Director Zuber motioned to approve the surplus of Water Tender; Director Carlson 2nd the motion; 2 ayes, motion passed.***
	5. ***Director Carlson motioned to approve up to $50,000 for the purchase of a water tender; Director Zuber 2nd the motion; 2 ayes; motion passed.***
7. Fee Ordinance:
	1. Mitigation Rates: Remove until further notice.
	2. Fire Recovery USA

 F. Monthly Meetings:

* 1. JPA: No meeting.
	2. YWFSC: 501c3 Status received. Can now receive Grants; asking local governments what projects are needed in their areas.
	3. CM: CAL Fire put on their Annual meeting for Strike Team payments update. No fire responses in your own district will be paid. Equipment will be replaced/reimbursed.
	4. SCRFI: No update.
	5. SFFA(Smartsville Fire Fighters Association): No update.

VI. Correspondence:

 -Board needs to hold a Workshop to approve the 2020/2021 Budget.

 -Letter from Englebright Lake requesting Boat to be removed; has been removed.

VII. Good of the Order:

 -Letter to Yuba County requesting change of Fund due to error in January, 2020.

 -Letter from Yuba County needing an updated Boundary Map for Elections

 -Request from Chief Griffis asking the Board to approve/discuss the possibility of paying $500.00 towards an Explorer’s EMT class.

 -Workshop for Budget for 2020/2021 Fiscal Year set for June 29th @ 1:00 p.m,.

VIII. Adjournment:

 Meeting Adjourned: 8:07 p.m.